

Regular Voting Meeting 7:00 pm (Thursday, June 22, 2017)

Generated by Alice Bishop on Monday, June 26, 2017

Members present

Dwight Anderson, Ronald Jackson, Jonathan Kern, Steaven Klein, Stephen Ripper, Charles Shermer, Robert Smith, Paul Stepanoff

Members absent

Austin Sedicum

1. Call to Order 7:02 PM

President Stepanoff announced an executive session was held prior to tonight's meeting on a personnel matter. He announced that the district is recording the meeting and asked if anyone else is recording to please disclose at this time.

A. Flag Salute

B. Roll Call

2. Approval of Minutes

Motion to approve the minutes of the June 1, 2017 meeting of the Board of School Directors of the Quakertown Community School District.

Motion by Steaven Klein, second by Stephen Ripper.

Final Resolution: Motion Passed

Yes: Dwight Anderson, Ronald Jackson, Jonathan Kern, Steaven Klein, Stephen Ripper, Charles Shermer, Paul Stepanoff

Absent: Austin Sedicum, Robert Smith

3. General Public Comment

Helen Kondracki, Haycock Township thanked the local reporters for letting the community know what is going on. She believes that the problems this board is facing were created 20 years ago. She commented on prior construction projects and increases in real estate taxes. She believes that the fiscal crisis is real.

Tricia Riddle, Milford Township addressed the board regarding the closure of Milford MS. She asked the board to consider all the facts and asked for a longer term plan. She doesn't believe the closure of Milford MS is best for the community. She wants a community committee to analyze the closure of Milford MS.

Chris Spear, Milford Township addressed the board regarding the current legislation for tax relief. He does not believe Milford should close due to the potential growth in our community. He asked about a contingency plan if the vote to close Milford MS does not pass. He believes the budget is over-inflated.

4. Superintendent Report

Instructional Rounds Report

Ms. Edwards introduced Lisa Cravener to report on Instructional Rounds which is a teacher led school improvement strategy developed by Harvard.

Mrs. Cravener, Milford MS 7th grade English teacher has been instrumental in implementing this program. She explained that a group attended Harvard to learn about IR and how to implement it in their schools. They discovered that several school buildings had similar "problems of practice". She described how they found the patterns in data they collected and how they found solutions to those problems. The trained teachers are training more teachers in their buildings. Board members encouraged the teachers to continue the program. Ms. Edwards commented that the teachers are making substantial progress and the ideas are catching hold and they are moving forward. IR at QCSD is a teacher-led, teacher-driven process.

Decision Ed - Preview Board Dashboard

Ms. Edwards presented the DecisionEd Board Briefing Book. DecisionEd is our comprehensive data warehouse system that houses all student and assessment data. HR and financial data is being prepared for incorporation this fall. She explained the board level of Decision Ed. The report is posted in BoardDocs and will be updated monthly. She recognized Erin Chuss and Joe Kuzo for their work with Decision Ed.

Mr. Smith arrived at 7:45 pm.

Canvas Benchmarks

Ms. Edwards commented on Canvas Benchmarks and the expectations. She directed the board to the attachment in BoardDocs. Board discussion ensued.

Transition FAQ

Ms. Edwards reported that a document "Transition FAQ" was posted on the website to answer parent concerns and questions about the summer and fall schedules in the event Milford MS is closed.

Summer Leadership

Ms. Edwards reported that Administrative Summer Leadership was recently held for two days, June 15 and 21, 2017. The administration team worked on action planning around the district vision.

Milford Trash

Ms. Edwards reported that due to some published criticism of decisions made by staff members at Milford about disposal of obsolete items, she included QCSD disposal guidelines in the Information Section of Board Docs. Mr. Zackon investigated the reports we received and found no evidence of anything that did not conform to Board policy or the guidelines.

5. Standing Committee Reports

A. Policy Committee Report

Mr. Klein reported on tonight's policy committee meeting.

1st Reading included:

815 Acceptable Use of Electronic Resources

903.1 Use of Recording Devices During Board Meetings

907 School Visitors

2nd Reading and board approval tonight:

201 Admission of Beginners

203 Communicable Diseases and Immunizations

251 Homeless Students

255 Educational Stability for Children in Foster Care

B. Bucks County Intermediate Unit #22

Mr. Jackson reported on the June 20 BCIU meeting when they evaluated the Executive Director and discussed the 2017-18 budget.

C. Upper Bucks County Technical School

Mr. Anderson reported on last week's meeting and provided an update on the machine shop floor. The current enrollment is 712 students. The collective bargaining contract was approved and runs until 2021. The Joint Operating Committee thanked Ron Bracalente for his donation to the school.

6. President Report

A. Review Evaluations for Superintendent and Assistant Superintendent

President Stepanoff reported that the board recently held a Saturday morning board retreat and their evaluation of both the Superintendent and Assistant Superintendent was "Distinguished". The results will be posted on the website as required.

B. The Architectural Studios and Skepton Construction Resolution

The board secretary read the resolution.

WHEREAS, the Board of School Directors hired The Architectural Studios, 22 S 2nd St, Emmaus, PA in October 2010 for architectural services and Skepton Construction, 3481 Finland Rd, Pennsburg, PA in April 2013 as General Contractor for the renovation of the Quakertown Community High School; and

WHEREAS, the Board of School Directors has appreciated the excellent quality of work produced by The Architectural Studios and Skepton Construction during the entire project and commends The Architectural Studios and Skepton Construction for a job well done and for completing the project two months ahead of time; therefore,

BE IT RESOLVED, that the Board of School Directors directs the Secretary to include this Proclamation in the minutes of the Board meeting on this 22nd day of June, A.D., 2017; and

BE IT FURTHER RESOLVED, to extend to The Architectural Studios and Skepton Construction best wishes for continued success in future business endeavors.

President Stepanoff asked the board secretary to send a copy of the resolution to each of the parties.

7. Items for Board Action

8. Public Comment on Fiscal Items Presented for a Vote

None

9. Fiscal Agenda Item

A. Approve May 2017 Bills List - Boucher & James

The Business Services Department is requesting approval of the Bills List for Boucher & James for the month of May 2017 in the amount of \$1,614.34.

B. VOTE on Fiscal Agenda

Motion by Charles Shermer, second by Steaven Klein.

Final Resolution: Motion Passed

Yes: Dwight Anderson, Jonathan Kern, Steaven Klein, Stephen Ripper, Charles Shermer, Robert Smith, Paul Stepanoff

Abstain: Ronald Jackson

Absent: Austin Sedicum

10. Fiscal Consent Agenda

A. Approve May 2017 Bills List

The Business Services Department is requesting approval of the Bills List for the Month of May 2017 in the amount of \$9,016,730.12.

B. Approve Treasurer's Report May 2017

The Business Services Department is requesting approval of the Treasurer's Report for May 2017.

C. Approve Budget Transfers May 2017

The Business Services Department is requesting approval of the Budget Transfers for May 2017.

D. Approve the 2017-2018 Insurance Renewal

The Business Services Department is requesting approval of the insurance proposal with Willis of Pennsylvania, Inc. with a premium total of \$284,435.00 for the Package Policy: Property, General Liability/Crime, Automobile, Boiler & Machinery, Umbrella, School Leaders Errors & Omissions including Network Security Liability Policy Coverage.

E. Approve 2017-2018 Athletic Insurance

The Business Services Department is requesting approval of the insurance proposal with American Management Advisors, Inc. for Athletic Insurance coverage.

F. Approve 2017-2018 Technology Lease

The Business Services Department recommends approval of a 4 year lease agreement with TD Bank for the acquisition of Infrastructure Equipment in an amount not to exceed \$506,820.40.

G. Authorization For Budget Transfers Beyond The School Year

As recommended by the state auditors, the Business Services Department is asking the Board to adopt the following resolution which permits the transfer of funds for 2016-2017 budget purposes after the close of this school year.

RESOLUTION

IT IS HEREBY RESOLVED by the Board of School Directors of the Quakertown Community School District, pursuant to the recommendations of the Pennsylvania State School Auditors.

SECTION 1. That the Business Administrator is hereby authorized to transfer school funds for 2016-2017 budget purposes beyond the end of the school year.

SECTION 2. The Authorization under this resolution shall become effective July 1, 2017.

ENACTED AND RESOLVED this twenty second day of June, A.D., 2017, by the corporate authorities of the Quakertown Community School District.

H. VOTE on Fiscal Consent Agenda

Board discussion ensued on the technology lease. Mr. Kuzo explained that the equipment includes network switches and the cost is refundable through the e-rate program.

Motion to approve Fiscal Consent agenda items as presented.

Motion by Ronald Jackson, second by Charles Shermer.

Final Resolution: Motion Passed

Yes: Dwight Anderson, Ronald Jackson, Jonathan Kern, Steaven Klein, Stephen Ripper, Charles Shermer, Robert Smith, Paul Stepanoff

Absent: Austin Sedicum

11. Public Comment on Facilities Consent Agenda

Eileen Tait-Acker asked for a comment on the July 18 special meeting.

President Stepanoff announced that a special meeting that is included on the 'Dates for Board Member's Calendars' will be held on July 18, 2017 at 7:00 pm in the District Services Center, 100 Commerce Drive, Quakertown to vote on the closure of Milford MS.

12. Facilities Consent Agenda

A. Change Order the High School Parking Lot Repairs

The Facilities Committee is recommending approval of a Change Order Option A in the amount of \$45,995.05, for the Quakertown Community High School for Parking Lot Repair.

B. VOTE on Facilities Consent Agenda

Mr. Smith asked about the damage in the parking lots and if that was addressed in the change order.

Mr. Harper reported that the cracks in the parking lot and the fix will add more life to the parking lots. He explained the two options in the change order.

Motion to approve Facilities Consent agenda items as presented.

Motion by Stephen Ripper, second by Steaven Klein.

Final Resolution: Motion Passed

Yes: Dwight Anderson, Ronald Jackson, Jonathan Kern, Steaven Klein, Stephen Ripper, Charles Shermer, Robert Smith, Paul Stepanoff

Absent: Austin Sedicum

13. Public Comment on Human Resources Items Presented for a Vote

None

14. Human Resources Consent Agenda

A. Professional Staff

1. Leaves

a. Kevin Filoon – Teacher – Paid leave effective: March 31, 2017 through May 22, 2017 (correction to April 27, 2017 agenda)

b. Megan Baum – Teacher – Paid leave effective: May 9, 11, 12, 18, 22, 23, 24, 30, 2017 through June 7, 2017

2. Demotions – Resulting from the elimination of the Senior High School Cyber Program

a. Joseph Rodriguez - Teacher – Demotion to .83 FTE – Effective: August 22, 2017

b. Sean Stetler - Teacher – Demotion to .83 FTE – Effective: August 22, 2017

c. Olivia Whitby - Teacher – Demotion to .33 FTE – Effective: August 22, 2017

3. Retirement

Eileen McFadden – RN Assistant – Effective: June 30, 2017

4. Resignation

Daniel Wallace – Teacher – Effective: June 9, 2017

5. Psychology Interns – Assignment completed: Effective June 9, 2017

Danielle Pulli

Jenna Tolle

6. Itinerant ESY Teachers – Effective: July 5 through August 8, 2017 – Salary: \$31.92 per hour

Scot McClellan

Kristine Ziller

Kristine Dengler*

*Contingent on meeting all statutory requirements

B. Support Staff

1. Resignations

- a. Chelsea Velez-Mendez – Instructional Aide/A – Effective: June 7, 2017
- b. Randi Ridgeway – Instructional Aide/B – Effective: June 7, 2017
- c. Kathleen Crouthamel – Instructional Aide/B – Effective: June 7, 2017

C. Summer Maintenance

- 1. 2017 Summer Maintenance Workers – Effective: June 12, 2017 through August 25, 2017 - Rate of pay: \$9.00 per hour

Gavin Orth
Colton Johnson*

*Contingent on meeting all statutory requirements

D. Substitute Aides

1. Additions to the Substitute Aide List

Collin Beil
Eryn Somers
Chelsea Velez Mendez
Randi Ridgeway

E. VOTE on Human Resources Consent Agenda

RESOLVED THAT, subject to the terms and conditions of any applicable agreements which are ratified or affirmed herewith, the Quakertown Community School District approves the personnel items as presented.

May I have a motion to adopt the above resolution and approve the personnel items as recommended.

Motion by Steaven Klein, second by Ronald Jackson.

Final Resolution: Motion Passed

Yes: Dwight Anderson, Ronald Jackson, Jonathan Kern, Steaven Klein, Stephen Ripper, Charles Shermer, Robert Smith, Paul Stepanoff

Absent: Austin Sedicum

15. Public Comment on Policies and Program Items Presented for a Vote

None

16. Policy and Programs Consent Agenda

A. Acknowledge Completion of 2016-17 Superintendent Goals – 95.1% Completed

The Board acknowledges the successful completion of 95.1% of the Superintendent's goals for 2016-2017.

B. Approval of 2017-18 Superintendent Goals

The Board prepared and set the Superintendent's goals for the 2017-2018 school year according to the Superintendent's contract.

C. Approval of Board Policies

The Policy Committee is recommending the Board approve the following policies which have been presented to the board at two separate meetings and are to be added to the Districts' active online policies:

201 Admission of Beginners
203 Communicable Diseases and Immunizations
251 Homeless Students
255 Educational Stability for Children in Foster Care

D. Approve agreements with The Pathway School for Extended School Year

The Pupil Services Department recommends the approval of Extended School Year services with The Pathway School as presented.

- Extended school year services for one special education student #18469 at a cost of \$8,500 effective from July 5, 2017 through August 15, 2017
- Extended school year services for one special education student #23962 at a cost of \$8,500 effective from July 5, 2017 through August 15, 2017
- One to One Aide for Extended school year services for one special education student #23962 at a cost of \$4,990 effective from July 5, 2017 through August 15, 2017

- Extended school year services for one special education student #19728 at a cost of \$8,500 effective from July 5, 2017 through August 15, 2017
- One to One Aide for Extended school year services for one special education student #19728 at a cost of \$4,990 effective from July 5, 2017 through August 15, 2017
- Extended school year services for one special education student #13170 at a cost of \$7,000 effective from July 5, 2017 through August 15, 2017
- Extended school year services for one special education student #21316 at a cost of \$8,500 effective from July 5, 2017 through August 15, 2017
- Extended school year services for one special education student #22988 at a cost of \$6,516 effective from July 5, 2017 through August 15, 2017

E. Approve agreements with The Pathway School for 2017-2018 school year

The Pupil Services Department requests approval of agreements with The Pathway School for 2017-2018 school year for:

student #23962 in the amount of \$51,000

student #22988 in the amount of \$51,000

F. Approve agreement with Wordsworth Academy for Extended School Year for 2017

The Pupil Services Department requests approval of an agreement with Wordsworth Academy for extended school year services for student #22092 in the amount of \$5,075.

G. Approve service agreement with Valley Forge Educational Services

The Pupil Services Department requests approval of an educational service agreement with Valley Forge Educational Services for the Vocational Immersion Program from July 10, 2017 through August 4, 2017 for student #14742 in the amount of \$5,295.00

H. Approve Letter of Agreement with The Council of Southeast Pennsylvania, Inc.

The Pupil Services Department requests approval of a Letter of Agreement with The Council of Southeast Pennsylvania, Inc. for the 2017 -2018 school year at the amount of \$38,300.00 for SAP Services. The intent of this agreement is to work mutually and cooperatively to help the student who exhibits high-risk behaviors, and to prevent further problems from developing.

I. Approve Waiver agreement for student #21981

The Pupil Services Department requests approval of a waiver agreement for student #21981 to attend Reading Camp at Richland Elementary with a 1:1 aide in addition to ESY services for the Summer of 2017.

J. VOTE on Policy and Programs Consent Agenda

Mr. Smith believes the goals set by the board for 2017-18 should be considered regular daily activities of the Superintendent's day. It was noted that Mr. Smith did not attend the Board Retreat when the goals were created.

Motion to approve Policy and Programs Consent Agenda as presented.

Motion by Stephen Ripper, second by Dwight Anderson.

Final Resolution: Motion Passed

Yes: Dwight Anderson, Ronald Jackson, Jonathan Kern, Steaven Klein, Stephen Ripper, Charles Shermer, Paul Stepanoff

No: Robert Smith

Absent: Austin Sedicum

17. Information Items

A. Enrollment Report 6-1-2017

B. Suspension Report

C. Disposal of Milford Trash/Dumpster Update

D. Mr. Kern's article in The Intelligencer, June 20, 2017

E. Transition FAQ, 6-20-2017

18. Board Comment (New Business)

None

19. Public Comment

None

20. Dates For Board Members Calendars

TUESDAY, July 18, 2017	7:00 pm	Special Board Meeting – Vote on MMS closure
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		Community Room, DSC
Thursday, August 3, 2017	6:00 pm	Facilities Committee Meeting Community Room A
	7:00 pm	Board Hearing – on closure of Tohickon Valley ES Community Room, DSC
Thursday, August 10, 2017	6:00 pm	Education Curriculum Committee Meeting Community Room A
	7:00 pm	Work Session Community Room, DSC
Thursday, August 24, 2017	5:45 pm	Policy Committee Meeting Board Caucus Conference Room #3, DSC
	6:00 pm	Finance Committee Meeting Community Room A, DSC
	7:00 pm	Regular Voting Meeting
Monday, August 28, 2017		First Day of School 2017-2018

21. Adjournment

A. Motion to adjourn the meeting at 8:20 pm

Motion by Steaven Klein, second by Ronald Jackson.

Final Resolution: Motion Passed

Yes: Dwight Anderson, Ronald Jackson, Jonathan Kern, Steaven Klein, Stephen Ripper, Charles Shermer, Robert Smith, Paul Stepanoff

Absent: Austin Sedicum